



Disclosure for Electronic Visitations

Electronic visitation is often a generic reference to the use of live video to help maintain the parent and child relationship when face to face sessions are not convenient or may not be suitable. This visitation may be recommended by another professional, or through court ordered or other agreement. Electronic visitation is facilitated by a Toby Center family visitation monitor who may select the video conferencing software to use such as *skype*, *whats app*, Face Time, or other video conferencing software. Court orders or other agreements must be provided to assure the compliance of all parties. Toby Center staff consider these court orders or agreements first and then its own rules and regulations for monitoring of the parties. The presence of a parent or guardian with the child must be determined by the court or other agreement. Electronic monitoring may be conducted by therapeutic or non-clinical personal at the request of the parties.

1. All adults involved will sign necessary consent forms if the meetings will include a minor; this includes the physical custodial parent as well as their co-parent.
2. All adults and the minor client(s) agree that no electronic visitation sessions will be recorded in any way (audio or visual); this will ensure confidentiality and avoid the possibility of a session or part of a session taken out of context. If the Monitor discovers that a session was recorded, it will be identified as a critical incident and be reported to all counsel, GAL and the Court.
3. If the Monitor (or therapist) requests that either parent attend the session (in person at the Toby Center facility, or via the electronic visitation app), they should accommodate this request.
4. No-one but the previously arranged people will be in the room on either end during an electronic session; to be clear, this means that the Monitor will not be recording sessions, nor will they have anyone else in the room, or within hearing distance of the session; the same is expected of the participant.
5. Fees will be paid at least 24 hours in advance before the electronic session using the Toby Center pay portal.
6. E-mail exchanges will be kept to a minimum and only include scheduling information; issues to be explored will only occur via electronic communication/.
7. If an emergency situation arises during an electronic visitation session, the adult on the other end will be notified immediately; this will occur with, or without a minor's permission. The adult will agree to take responsibility for the care of the minor.
8. All parties release the Monitor from any additional liability that could occur due to electronic sessions, and have had the opportunity to discuss any related concerns with the Monitor.

By signing below, we have read, understand, and agree to the terms:

Parent

Date

Parent

Date

Providing Divorce and Child Custody Services
Supervised Visitation/Therapeutic Supervised Visitation/Family Mediation/Parenting Coordination/Life Coaching

The Toby Center for Family Transitions
Tel. 855-862-9236, ext. 1 Fax 844-900-8378 email your Family Monitor or Rose.Basilio@gmail.com