



Instructions for New Applicants

Hello and welcome to the Toby Center recruitment page! We need the expertise and commitment of people seeking to assist children and parents in transition. Whether parents are separated, blocked from their children's lives, recovering from drug abuse, or have otherwise been absent from the children's lives, many different services are needed to strengthen their relationships.

We welcome your interest in serving Toby Center as:

Supervised Visitation Family Monitors
Therapists for Counseling and Therapeutic Supervised Visitation
Family Mediators

INTRODUCTION

Since 2010, the Toby Center has expanded its services areas throughout South and Central Florida, and as we grow so has our staffing needs. Staff members generally have experience working with children and families. Background checks are necessary parts of the application process. All Team Members are independent contractors and are free to create their own schedule and time commitment!

We are continuing to grow throughout the State.

The Toby Center Mission is to replicate Toby Center's wraparound services in new locations throughout the country. Clinical and non-clinical Team Members provide the many important services children and parents need when families transition to separate households, and cope with reunification.

Please reach out to us if you may like to be part of the growing Toby Center team! Refer others who may like to be a Toby Team Member!

Contact Claire Berkoff, Assistant Director,

clberko@aol.com

INDEPENDENT CONTRACTOR DOCUMENTS

Step 1. Application – Please complete with all contact information and background history. Forward this to Claire Berkoff, clberko@aol.com for review.

Step 2. Background Check – Background checks are required for all Team Members. It is primarily necessary because of Toby Center's work with children. Please refer to instructions.

Step 3. Independent Contractor's Agreement (IGA) – The IGA is your contract with the Toby Center. You are needed to review, sign and return. Email: tobycenter@aol.com

Step 4. Direct Deposit Form/ADP Form/W-9 – These forms will allow the Toby Center to automatically deposit your compensation into your preferred checking and/or savings account.

All forms may be found at www.thetobycenter.org

***We look forward to
hearing from you!***



**Will your community benefit from a Toby Center?
Would your agency or human services company
wish to partner or franchise with The Toby Center?
Please email: info@thetobycenter.org*

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